

Congratulations on your anniversary!

Here are a few *Daily American Republic* policies you should know about concerning your anniversary announcement.

1. All of our anniversary forms are due in by **noon Wednesday** to be published in the following Sunday's paper.
3. All of our anniversary announcements must now be proofread. This means that we need someone to read the announcements to check for spelling or information errors. This must be done by no later than **9 a.m. on the Friday** before the Sunday paper in which you want this to run.
4. When returning this form, insert contact information so we can get the typed announcement to you in a timely fashion (fax number, e-mail address or phone number).
5. We put all of the anniversary forms into our own format. If for some reason you are unhappy with our format, you are welcome to pay for your announcement at a rate of 30 cents per word.
6. We do not guarantee that an announcement will run on the Sunday requested. We place these on a first-come, first-serve basis depending on space. This is usually not a problem, however, sometimes space is short and we do receive a high quantity of these announcements.

Thank you for following our policies.

Daily American Republic

Daily American Republic

Phone: (573) 785-1414

Fax: (573) 785-0476

Email: HYPERLINK "mailto:news@darnews.com" news@darnews.com

ANNIVERSARY TEMPLATE

The form is due in by noon Wednesday to make it into the following Sunday's paper. It must be proof-read by you in order to run. I will email it back after writing it and let you proof it and send it back with corrections. I will need the corrections by the Friday before it runs. We have our own format for the anniversaries, but if you prefer to have it your own way we can do it with a 30 cent per word charge. Here is the information I need from you:

Couple's Name

Address

Anniversary Being Observed

Time, date and place of anniversary celebration

Who will be hosting party

Names and addresses of children and number of grandchildren, great-grandchildren etc.

Date and place of marriage

Couples' present occupations or occupations before retirement

How long has the couple lived in Southeast Missouri

List clubs, organization and church attended by couple

List items of special interest (honoree wore her wedding gown to party, couple renewed vows or arrived late for party just like they did for wedding ceremony, etc.)